

SAN MATEO COUNTY LEGAL SECRETARIES ASSOCIATION

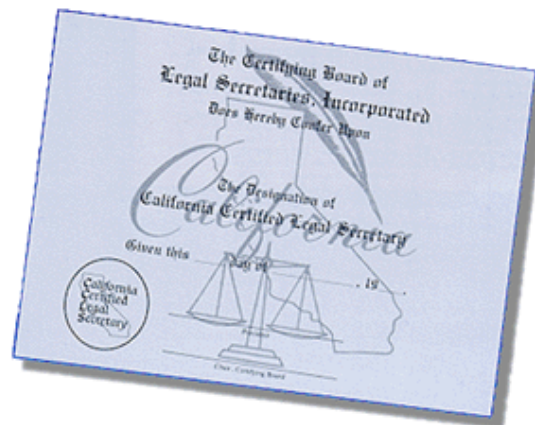
Member: Legal Secretaries Incorporated

ANNOUNCEMENT!

California Certified Legal Secretary Study Group

Free Study Group to prepare for the California Certified Legal Secretaries Exam **October 16, 2010**. Please join us every Sunday between July 11 and October 3, 2010. We will work on ability to effectively communicate, California legal procedures, skills, bookkeeping, legal terminology, law office administration, and reasoning and ethics. For more information about becoming a CCLS, and for an application form, visit LSI's web site: www.lsi.org.

Dates: Sundays, July 11, 2010 through October 3, 2010
Place: Redwood City Library at Redwood Shores
399 Marine Parkway, Redwood City, CA
Time: 1-2 p.m.



CCLS Exam: October 16, 2010
Last Day for LSI® to receive application: August 17, 2010

For additional information call Shara J. Bajurin, CCLS, at (650) 696-2595 or e-mail sbajurin@carr-mcclellan.com